

Oldenburg Academy Alumni Association Constitution

ARTICLE I: Name

Section 1. The Association shall be known as the Oldenburg Academy Alumni Association (OAAA).

ARTICLE II: Goal

Section 1. The aim of this Association is to unite individual members and individual efforts in a strong embracing fellowship.

Section 2. The object is to bring together everyone at least annually, thereby promoting a sustaining interest in our Alma Mater.

Section 3. The final purpose is to further the growth of the Academy and to provide financial assistance.

ARTICLE III: Membership

Section 1. Membership includes all graduates and former students of the Academy. All seniors are inducted into the OAAA at the time of the Senior Induction Ceremony.

Section 2. All members of the student body who do not return to complete graduation requirements, if interested, can become members of this Association at the time of their respective graduating classes or thereafter.

ARTICLE IV: Officers and Elections

Section 1. The officers of this OAAA shall be a president, a vice president, a recording secretary, a treasurer, and three trustees.

Section 2. The president, vice president, secretary, treasurer, the three trustees, and the chairpersons of the standing committees of the OAAA shall constitute the executive board. The immediate past president will be a member ex officio of the executive board. The term of office for all, except the trustees, is two years.

Section 3. The president, vice president, secretary, and treasurer shall be elected by ballot at the October meeting. No member may serve more than two consecutive terms in the same office.

Section 4. The trustees shall also be elected by ballot. They will serve for six years. In order to be eligible for a trustee position, a member must be a past president of the Association.

Section 5. All officers shall assume office at the next executive board meeting following elections in October.

ARTICLE V: Committees

Section 1. Standing committees of the OAAA shall be as follows:

- a. Way and Means Committee
- b. Oldenburg Academy Alumni Association Scholarship Committee
- c. Homecoming Committee
- d. Senior Induction Committee
- e. Newsletter/ Alumni Yearbook Committee

Section 2. Other committees as necessary may be appointed by the president and Oldenburg Academy Alumni Association Relations Coordinator, i.e., auditing, nominating, etc.

ARTICLE VI: Meetings

Section 1. An annual homecoming is held each year at the Academy on the second Saturday in October. All business of the OAAA is transacted, including the election of new officers when scheduled.

Section 2. Installation of the newly elected officers shall take place at the first Executive Board meeting following Homecoming.

Section 3. In the event of an emergency, the Executive Board may call an emergency meeting.

ARTICLE VII: Chapters

Section 1. With the approval of the executive board, local chapters may be organized in areas where three or more active members of the OAAA reside. The chapters shall have their own rules of government consistent with the constitution and bylaws of the Oldenburg Academy Alumni Association.

Section 2. The purpose of these chapters is to promote the goals of the OAAA and to contribute on a regular basis to the Oldenburg Academy Alumni Association and, by so doing, to the Academy itself.

ARTICLE VIII: Amendment

Section 1. The constitution of this Oldenburg Academy Alumni Association may be amended with a two thirds vote of members at the October meeting,

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ARTICLE I: President

Section 1. The president shall preside at all meetings and be official representative of the OAAA during the president's term of office.

Section 2. The president shall appoint all chairpersons for committees and shall be an ex officio member of each committee, except the nominating committee when the president is a candidate for office.

Section 3. If a vacancy occurs in an officership, the president shall appoint a person for the unexpired term.

Section 4. The president's signature shall be recorded with the currently authorized bank.

ARTICLE II: Vice President

Section 1. In the absence of the president, the vice president shall conduct the meeting.

Section 2. The vice president shall serve as liaison between OAAA chapters and executive board.

ARTICLE III: Recording Secretary

Section 1. The recording secretary shall record the minutes and proceedings of all meetings.

ARTICLE IV: Treasurer

Section 1. The treasurer shall receive all dues and monies, and shall deposit them in an authorized bank approved by the president.

SECTION 2. The treasurer's signature shall be recorded with the currently authorized bank.

Section 3. When authorized by the president the treasurer will pay the Oldenburg Academy Alumni Association bills.

Section 4. The treasurer's books must be ready for auditing within a month of term of office.

Section 5. The treasurer shall present a full and accurate report and up-date it for all executive board meetings.

BONDING: The treasurer shall be bonded by the OAAA for the protection of funds.

ARTICLE V: Trustees

Section 1. Trustees will serve in an advisory capacity for the executive board.

ARTICLE VI: Executive Board

Section 1. The executive board shall prepare and present all items of business for the October meeting.

Section 2. It shall make decisions and/or transactions during the year as necessary, subject to report and acceptance at the annual meeting in October.

ARTICLE VII: Dues

Section 1. The annual dues will be \$5.00.

Section 2. A member upon payment of \$150.00 shall be considered paid up for life. This payment may be made at one time or in three installments over a period of three years.

ARTICLE VIII: Voting

Section 1. Quorum: A majority of members present at the annual meeting shall constitute a quorum for the purpose of conducting business.

Section 2. Ten or more days prior to the homecoming meeting in October, ballots for the election of new officers will be mailed/sent to the members of the association. Ballots may be returned by mail or deposited in the ballot box at the meeting.

ARTICLE IX: Ways and Means Committee

Section 1. This committee shall consist of a chairperson to be appointed by the president. The chairperson shall select committee members.

Section 2. These members shall consider various ways to raise finances for any and all projects of the Oldenburg Academy Alumni Association.

ARTICLE X: Oldenburg Academy Alumni Association Scholarship Committee

SECTION 1: This committee shall consist of a chairperson to be appointed by the president. The chairperson shall select committee members.

Section 2: The members of this committee shall review the applications received and determine the recipient(s) of the annual scholarship.

ARTICLE XI: Homecoming Committee

Section 1. The chairperson of this committee shall be assisted by other alumni as needed.

Section 2. This committee shall plan the anniversary celebration, subject to the approval of the executive board.

ARTICLE XII: Senior Induction Committee

Section 1. The chairperson shall be appointed by the president. In turn, the chairperson shall select the committee members.

Section 2. The function of this committee is to plan for the formal acceptance of the Senior Class into the OAAA.

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ARTICLE XII: Newsletter/Alumni Yearbook Committee

Section 1. The managing editor of the OAAA Newsletter shall be the chairperson of this committee. In turn, the chairperson shall select the committee members.. This committee shall be responsible for publication of the two Newsletter issues each year.

Section 2. Listed in the spring Newsletter will be the names and addresses of the executive board committee and chapter officers along with the pictures of those in the honored classes who attended Homecoming.

Section 3. An Alumni Yearbook containing the Oldenburg Academy Alumni Association constitution/bylaws shall be printed and be presented to each senior at the senior induction ceremony. This alumni yearbook will include the names and addresses of the current graduating seniors.

ARTICLE XIII: Installation of Officers

Section 1. The outgoing president shall preside as installing officer. In case of re-election, an installing officer may be appointed.

ARTICLE XIV: Amendments

Section 1. The bylaws of this constitution may be amended by the Executive Board and Trustees at any time and presented at the October meeting.

ARTICLE XV: Authority

Section 1. Robert's Rules of Order shall govern the proceedings of the Oldenburg Academy Alumni Association, except as otherwise provided in both the constitution and bylaws.

Revisions to be voted on by: October 13, 2012